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Call for Free Papers

The 10th Annual Scientific Meeting
Hong Kong Society of Biological Psychiatry

Brain and the Environment II

11-12 March 2017
Eaton Hotel,
Jordan, Kowloon, Hong Kong

Please submit abstract and completed abstract submission form to:

HKSBP Secretariat by email: enquiry@hksbp.org

Important Dates: Submission Deadline: **20 January 2017, Friday**

Notification of Acceptance: **10 February 2017, Friday**

PowerPoint Submission Deadline: **24 February 2017, Friday**

The Scientific Committee would like to invite participants to submit abstracts for free paper presentation in the conference programme. Accepted abstracts will be published in the Programme Book which will be distributed to all delegates. The Committee reserves the right to reject abstracts and edit the language.

Instructions for submitting abstracts

1. Abstracts must be relevant to the field of biological psychiatry and should preferably contain original methodology or data.
2. Authors and presenters should complete registration before the submission of abstracts
3. Authors are required to fill out the Abstract Submission Form below.
4. Authors who wish to submit more than one abstract should fill out a separate submission form.
5. Abstracts must be submitted electronically as an email attachment to the secretariat at enquiry@hksbp.org, not later than **20 January 2017**, with the email subject line reading "**HKSBP 10th ASM: Free Paper Submission**".
6. Abstract should be typed single-spaced in MS Word format in English using 12-point font of Regular Times New Roman in not more than 300 words (inclusive of all text e.g. abstract title and authors' names).
7. Abbreviations may be used, but they must be placed in parentheses after the first usage. DO NOT use symbols or special characters such as β (beta), α (alpha), μ (micro) etc, please spell them out in full. As they cannot be guaranteed to be reproduced as submitted.
8. Please use generic name of drugs and avoid any other trademarked references.
9. Authors: Please place authors in separate lines BEFORE the title. Initials should precede the family name; omit degrees and titles. Indicate the institutions and countries where the work was done. Please underline the name of the presenting author only.
10. Title: This should be succinct and clearly state the nature of the investigation. Abbreviation should be avoided in the title but may be used in the text as they will be defined on first usage. Type the title in **bold**, but DO NOT capitalizes nor underline it.



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11. The content of the abstract should start without any indentations and should arrange the text as follows:
 - a. Introduction/Objective – e.g. state specific objective and background of the study
 - b. Method – e.g. state method used, study design, patient sample etc., if pertinent
 - c. Results – e.g. summaries results obtained
 - d. Conclusions – e.g. state conclusions reached. Statement such as “results will be discussed” or “data will be presented” will not be accepted.
 - e. Acknowledgement – credit source(s) of funding for research project, if any
12. Do not include graphs, diagrams nor photographs in your abstract, as they cannot be guaranteed to be reproduced as submitted.
13. Please ensure that your abstract do not contain any spelling, grammar or scientific errors as it will be reproduced exactly as submitted. Any new or amended versions cannot be guaranteed to be printed nor reviewed.
14. The abstracts will be reviewed by Scientific Committee, which will make decision with regards to the acceptance for oral presentations and/or publication only or not accepted. It is subject to the final decision of the Committee.
15. All accepted abstracts will be published in the 8th ASM Programme Book and will be distributed to the registered participants.
16. All presentations including oral, PowerPoint slides are to be in English. The PowerPoint slides are required to submit to the Secretariat at enquiry@hksbp.org on or before **24 February 2017**, please mark subject as “HKSBP 10th ASM: Oral Presentation”.
17. All correspondence and information regarding notification of acceptance for presentation, publication or rejection, guidelines and schedule of presentation etc. will be emailed to the presenting author at the email address given on the Abstract Submission Form below.

For further enquiry, please contact:

The Secretariat of HKSBP 8th ASM c/o Kays Asia (Hong Kong) Limited.

P.O. Box 65015, Tseung Kwan O Post Office, Kowloon, Hong Kong

Tel: 852-5642 7378; Fax: 852-3010 8969; E-mail: enquiry@hksbp.org



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Please fill in details of the presenting author.

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Abstract previously presented in another meeting: <input type="checkbox"/> Yes / <input type="checkbox"/> No				

Please ensure you have read the instructions carefully and use separate sheet if space is insufficient.

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